

**SCHUYLKILL TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATION MEETING AGENDA**

Tuesday January 3, 2023 ♦ Meeting begins at 7:00 p.m.

ELECTION AND APPOINTMENTS – 2023

1. The Township Solicitor shall act as temporary chairman for the purpose of organization.
2. Call to Order and Pledge of Allegiance
3. Roll Call

EACH OFFICE REQUIRES A MOTION, A SECOND AND A VOTE

<u>OFFICE</u>	<u>NOMINEE</u>	
4. Board of Supervisors:..... Chairperson _____	_____	<i>Motion</i> ___ <i>Second</i> ___ <i>Vote</i> ___
5. Board of Supervisors: Vice-Chairperson _____	_____	<i>Motion</i> ___ <i>Second</i> ___ <i>Vote</i> ___

AT THIS TIME THE ORGANIZATION MEETING IS RUN BY THE APPOINTED CHAIRPERSON.

6. Board of Supervisors: Treasurer _____ *Motion* ___ *Second* ___ *Vote* ___
 - a. Motion that bond be set at \$2,000,000.00 - cost paid by the Township *Motion* ___ *Second* ___ *Vote* ___
7. Board of Supervisors: Assistant Treasurer _____ *Motion* ___ *Second* ___ *Vote* ___
 - a. Motion that bond be set at \$2,000,000.00 - cost paid by the Township *Motion* ___ *Second* ___ *Vote* ___
8. Appoint Township Manager: _____ *Motion* ___ *Second* ___ *Vote* ___
9. Township Secretary _____ *Motion* ___ *Second* ___ *Vote* ___
10. Assistant Township Secretary _____ *Motion* ___ *Second* ___ *Vote* ___

PUBLIC COMMENT

APPOINTMENT OF BOARD LIAISON POSITIONS

11. Administration.....Liaison _____
12. Fire Company:Liaison _____
13. Police Department:.....Liaison _____
14. CBA Bargaining Committee.....Liaison(s) _____
15. Pension Committee: Liaison _____
16. Planning Commission: Liaison _____
17. Historical Commission:..... Liaison _____
18. Environmental Advisory Council...Liaison _____
19. Open Space Commission: Liaison _____
20. Phoenixville Area School Dist..Liaison _____
21. Regional Planning: Delegate _____
Alternate Delegate _____
22. Regional Trail Committee.....Liaison _____
23. Devault Trail Committee.....Liaison _____

- 24. Clean Energy Taskforce.....Liaison _____
- 25. Tax CollectionLiaison _____
- 26. Emergency Declaration Officer.... Primary _____
Alternate _____
- 27. Emergency Mgmt. Coordinator:..... _____
- 28. Deputy EM Coordinators:..... _____
- 29. Vacancy Board:..... Chair _____
- 30. Recycling Coordinator:..... _____

MOTION TO APPROVE AND ACCEPT APPOINTMENTS NO. 11 THROUGH 30 *Motion* ___ *Second* ___ *Vote* ___

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

PLANNING COMMISSION *Motion* ___ *Second* ___ *Vote* ___

Members, Planning Commission

Term(s) Expired December 2022: PETER BIGELOW, DAVID DEMEY

RECOMMENDED FOR RE-APPOINTMENT BY THE PLANNING COMMISSION: *4-year term expires 12/31/2026*

- ① Peter Bigelow ② David DemeY

Current Members, Planning Commission

Michael Bauer <i>TERM EXPIRES DECEMBER 31, 2023</i>	Peter Bigelow <i>TERM EXPIRES DECEMBER 31, 2022</i>	Barbara Cohen <i>TERM EXPIRES DECEMBER 31, 2025</i>
David DemeY <i>TERM EXPIRES DECEMBER 31, 2022</i>	Curt English <i>TERM EXPIRES DECEMBER 31, 2025</i>	Michael Pellegrino <i>TERM EXPIRES DECEMBER 31, 2025</i>
Andrew Jacob <i>TERM EXPIRES DECEMBER 31, 2023</i>	Tom Gresko - Alternate <i>TERM EXPIRES DECEMBER 31, 2025</i>	Michael Walker - Alternate <i>TERM EXPIRES DECEMBER 31, 2023</i>

ZONING HEARING BOARD *Motion* ___ *Second* ___ *Vote* ___

Members, Zoning Hearing Board

Term(s) Expired December 2022: JIM LOMBARDI

RECOMMENDED FOR RE-APPOINTMENT BY THE ZONING HEARING BOARD: *3-year term expires 12/31/2025*

- ① JIM LOMBARDI

Current Members, Zoning Hearing Board

Sean Dempsey <i>TERM EXPIRES DECEMBER 2024</i>	Jim Lombardi <i>TERM EXPIRES DECEMBER 2022</i>	Bryn Palena <i>TERM EXPIRES DECEMBER 2024</i>
Norman Vutz – 1 st Alternate	Kevin Hyde	Patrick McKenna, Esq.

TERM EXPIRES DECEMBER 2024

TERM EXPIRES DECEMBER 2024

SOLICITOR

ENVIRONMENTAL ADVISORY COUNCIL

Motion ___ Second ___ Vote ___

Member, Environmental Advisory Council

Term(s) Expired December 2022: AMANDA GENSEMER

RECOMMENDED FOR APPOINTMENT BY ENVIRONMENTAL ADVISORY COUNCIL: *3-Year term to expire 12/31/25*

① AMANDA GENSEMER

Current Members, Environmental Advisory Council

Earl Cram
TERM EXPIRES DECEMBER 2024

Michelle Garg
TERM EXPIRES DECEMBER 2024

Karen Hilyard
TERM EXPIRES DECEMBER 2024

Tom Heisey
TERM EXPIRES DECEMBER 2023

Stephen Kunz - Alternate
TERM EXPIRES DECEMBER 2024

Jonathan Meyers
TERM EXPIRES DECEMBER 2023

Amanda Gensemer
TERM EXPIRES DECEMBER 2022

Karen Guerrero
TERM EXPIRES DECEMBER 2024

HISTORICAL COMMISSION

Motion ___ Second ___ Vote ___

Members, Historical Commission

Term(s) Expired December 2022: DOROTHY BEDFORD, JOHN GREGORY

RECOMMENDED FOR APPOINTMENT BY THE HISTORICAL COMMISSION: *3-Year term to expire 12/31/2025*

① DOROTHY BEDFORD

② JOHN GREGORY

Current Members, Historical Commission

Dorothy Bedford
TERM EXPIRES DECEMBER 2022

Dianne Cram
TERM EXPIRES DECEMBER 2024

John Gregory
TERM EXPIRES DECEMBER 2022

Kahlil Hihi
TERM EXPIRES DECEMBER 2023

John Jarboe
TERM EXPIRES DECEMBER 2023

David Kiefer
TERM EXPIRES DECEMBER 2023

Jay L. Stearly
TERM EXPIRES DECEMBER 2024

Virginia Stearly
TERM EXPIRES DECEMBER 2024

Randall Wagner
TERM EXPIRES DECEMBER 2024

Peter Levin-Alternate
TERM EXPIRES DECEMBER 2023

Vacancy-Alternate
TERM EXPIRES DECEMBER 2022

OPEN SPACE COMMISSION

Motion ___ Second ___ Vote ___

Members, Open Space Commission

Term(s) Expired December 2022: CLAUDIA KIERNAN, ALTERNATE, VACANCY – FULL TERM,

RECOMMENDED FOR APPOINTMENT BY THE OPEN SPACE COMMISSION: *3-Year term to expire 12/31/2025*

① CLAUDIA KIERNAN ② MATTHEW KLINE-FULL TERM ③ PAUL PETERSON- ALTERNATE

Current Members, Open Space Commission

Robert Mauch
TERM EXPIRES DECEMBER 2024

Claudia Kiernan
TERM EXPIRES DECEMBER 2022

Vacancy – Full Term
TERM EXPIRES DECEMBER 2022

Tim McAvoy
TERM EXPIRES DECEMBER 2024

Kathi Lex
TERM EXPIRES DECEMBER 2023

Matthew Kline - Alternate
TERM EXPIRES DECEMBER 2022

Joe Greco - Alternate
TERM EXPIRES DECEMBER 2024

ADMINISTRATIVE APPOINTMENTS

Approval of 2023 administrative appointments until such time as amended by the Board of Supervisors:

- Open Records Officer _____
- Alternate Open Records Officer _____
- Open Records Officer Police
Dept. _____
- VFSA Joint Board Liaison _____
- Alt. VFSA Joint Board Liaison _____
- Tax Hearing Officer _____
- Township Roadmaster _____
- Township Engineer _____
- Township Solicitor _____
- Township Land Planner _____
- Zoning Hearing Board Solicitor &
UCC Appeals Board Solicitor _____
- Zoning Officer / Building Code
Official _____
- Building Inspector /
Code Enforcement Officer /
Alternate ZO & BCO _____
- Fire Marshal _____
- Deputy Fire Marshal(s) _____
- Fire Police Captain _____

MOTION to Approve & Accept 2023 Administrative Appointments

Motion ____ *Second* ____ *Vote* ____

Other motions:

1. Motion to advertise the dates of the 2023 Board of Supervisor Meetings as well as Board of Supervisors Work Sessions, Environmental Advisory Council, Historical Commission, Open Space Commission, Planning Commission, Phoenixville Regional Planning Committee and Zoning Hearing Board meetings as presented on the 2023 calendar. *Motion ___ Second ___ Vote ___*
2. Motion to require that all expenditures in excess of five thousand dollars (\$5,000.00) must receive prior approval of the Board of Supervisors. *Motion ___ Second ___ Vote ___*
3. Motion to set township mileage reimbursement rate for 2023 at \$0.655 per mile. (*IRS 2023 Business Mileage Rate 65.5 cents/mile*) *Motion ___ Second ___ Vote ___*
4. Motion to appoint Voting Delegate & Alternate Voting Delegate to PSATS Conference April 23-26, 2023 (*Board Member, Township Manager or Secretary*) *Motion ___ Second ___ Vote ___*
5. Discussion on 2023 PSATS Conference and Delegation of Attendees
 - The 2023 PSATS Conference is scheduled for April 23-26th at the Hershey Lodge, registration opens on January 10th, 2023.
 - Motion Authorizing _____ to attend the 2023 PSATS Conference with overnight accommodations if requested.
6. Consider Authorizing Laurie Getz to attend the PA Municipal League PELRAS Annual Training Conference at The Penn Stater Hotel & Conference Center March 15-17, 2023
7. Motion to approve **Resolution No. 2023-01** Depositories and Signatories. *Motion ___ Second ___ Vote ___*
8. Motion to approve **Resolution No. 2023-02:** Appointment of CPA *Motion ___ Second ___ Vote ___*
9. Motion to approve **Resolution No. 2023-03** 2023 Township Fee Schedule *Motion ___ Second ___ Vote ___*
10. Motion to approve **Resolution No. 2023-04** Emergency Services Provision. *Motion ___ Second ___ Vote ___*
11. Motion to approve **Resolution No. 2023-05** Affirmation of Code of Conduct for Supervisors of Schuylkill Township.
12. Motion to approve **Resolution No. 2023-06** Confirming Appointments to the Zoning Hearing Board *Motion ___ Second ___ Vote ___*
13. Motion to approve **Resolution No. 2023-07** Establishing Procedures and Rules for Compliance with the Pennsylvania Right-To-Know Law *Motion ___ Second ___ Vote ___*
14. Motion to adjourn Reorganization Meeting *Motion ___ Second ___ Vote ___*