

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 03/08/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460**

Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org

Call to Order: A regular meeting of the Schuylkill Township Board of Supervisors was called to order at 7:07 PM on Wednesday, March 8, 2023 by Martha Majewski, Vice Chairperson.

Supervisors Present:

Robert Cooney, Chairperson (via Zoom)
Martha Majewski, Vice-Chairperson
Mark Donovan, Member
Susan Guerette, Member
Danielle Jouenne, Member

Absent:

None

Others in Attendance:

Laurie Getz, Township Manager
William Brennan, Esq., Township Solicitor
Paul Boettinger, PE, T&M Associates (Township Engineer)
John Frye, Chief of Police
Tina Stephens, Township Secretary

Announcement of Executive Session(s)

Supervisor Majewski announced executive sessions were held February 16, 2023, and this evening, March 8th prior to the meeting to discuss property acquisition and potential litigation.

PRESENTATION

Schuylkill Township Police Department Accreditation Ceremony

Supervisor Majewski introduced Chief Jim Adams, Accreditation Program Coordinator for the Pennsylvania Chiefs of Police Association. Chief Adams thanked the Board for the opportunity to publicly present the accreditation certificate to Schuylkill Township Police Department. He briefly explained the accreditation process. Chief John Frye thanked Chief Adams, the Pennsylvania Chiefs of Police Association, and the commissions for approving the accreditation for the Police Department. He also thanked the Board for their support, and everyone involved in this process. This was a team accomplishment. Chief Adams presented Chief Frye with the accreditation certificate.

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The Board recessed at 7:15 pm for Police Department photos. Meeting reconvened at 7:20 pm.

REGULAR BUSINESS MEETING

Consent Agenda

- Acceptance of the Minutes of the Board of Supervisors February 8, 2023 Business Meeting.
 - All departmental, committee, commission, and council reports as posted and received by the Board of Supervisors for the month of February 2023.

Upon **MOTION** by Supervisor Majewski seconded by Supervisor Donovan the Board of Supervisors of Schuylkill Township unanimously approved and accepted the Consent Agenda.

Treasurer's Report and Payment of Bills

Consideration of Acceptance of Treasurer's Report for period ending February 28, 2023

Ms. Getz reviewed the Treasurer's report, saying the month of February had a General Fund Balance of \$3.8 million. We are currently at 14% revenue and 12% expenses. The ARP Fund balance as of February 28th is \$698,000.

Upon **MOTION** by Supervisor Majewski seconded by Supervisor Donovan the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED the Treasurer's Report for Period Ending February 28, 2023.

Approval of Disbursements dated March 8, 2023

Ms. Getz stated all bills have been reviewed and recommended for payment.

Upon **MOTION** by Supervisor Majewski seconded by Supervisor Donovan the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED the disbursements dated March 8, 2023.

BOARD DISCUSSION ITEMS

Subdivision/Land Development

Zoning Hearing Board Application: 195 Country Lane

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Attorney Kristin Camp spoke on behalf of the applicant who is seeking zoning variances to construct an in-ground swimming pool and patio. She presented images and aerial map of the property. Tim Brennan, Engineer presented the site plan. Attorney Camp provided an overview of the variances requested. The Board was neutral.

Old Business

Consideration of Approval of Lenni Electric Corporation Bid in the amount of \$70,864 for Green Light Go Traffic Signal Improvement Project.

Ms. Getz explained McMahon Associates handled the bid process through PennBid. The Township received three bids. Lenni Electric was the lowest bid and recommended by McMahon. The Township has a PennDOT grant in the amount of \$64,455. with Township match of 20% of total construction costs. She recommends awarding bid to Lenni Electric Corporation. The work is expected to be completed by the end of summer.

Upon **MOTION** by *Supervisor Majewski* seconded by *Supervisor Donovan* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Lenni Electric Corporation bid in the amount of \$70,864 for Green Light Go Traffic Signal Improvement project.

New Business

Authorization for Township Manager to Close One (1) Account with Truist Bank

Ms. Getz explained this account was transferred to the new account with PLGIT.

Upon **MOTION** by *Supervisor Majewski* seconded by *Supervisor Donovan* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Township Manager to close one (1) account with Truist Bank.

Consideration of Approval of McMahon Associates Proposal in the amount of \$8,500 for preparation of bid documents and construction services for the Green Light Go Grant Signal Connection Project.

Upon **MOTION** by *Supervisor Majewski* seconded by *Supervisor Donovan* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED McMahon Associates proposal in the amount of \$8,500 for preparation of bid documents and construction services for the Green Light Go Grant Signal Connection project.

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Consideration of Approval of Lexipol Proposal in the amount of \$12,500 for policy maintenance to maintain Police Department Accreditation.

Chief Frye explained Lexipol was very instrumental with the accreditation process. He recommends continuing the relationship with them.

Supervisor Jouenne commented how proud she is with our Police Department and to post on the Township website the work involved to achieve accreditation.

Upon **MOTION** by Supervisor Majewski seconded by Supervisor Donovan the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Lexipol proposal in the amount of \$12,500 for policy maintenance to maintain Police Department Accreditation.

Resolutions/Ordinances

Motion to Approve Resolution No. 2023-12 to ratify Appointment of CPA

Upon **MOTION** by Supervisor Majewski seconded by Supervisor Donovan the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Resolution No. 2023-12 to ratify appointment of CPA.

Two-Minute Reports

Supervisor Guerette mentioned the EAC litter cleanup of Pothouse Road will be held April 22nd from 8:00-10:00 am. They will meet on West Evergreen Drive at 8:00 am.

Supervisor Jouenne mentioned the Clean Energy Transition VPP Committee held a meeting on March 1st with combined Townships to discuss the various Township members continuing efforts to consider energy transition in the Township with the overall goal of reducing greenhouse gas emissions. At the Phoenixville Regional Planning Committee meeting they discussed the virtual nature of the meetings. Updates to various township websites were completed so the public can participate in the virtual meetings.

Supervisor Donovan mentioned at the Fire Department Steering Committee meeting they discussed formalizing agreements.

Supervisor Majewski mentioned the Historical Commission did not meet in February. As tax collector liaison the tax bills for Schuylkill Township were mailed. If you did not receive a tax bill please contact Aaron Kern, Tax Collector. His contact information is on the Township

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website. If taxes are paid through your mortgage company, it is your responsibility to send them the tax bill.

Township Manager Ms. Getz mentioned tax bills can now be paid online. The Township received \$17,000 from FEMA for reimbursement of damages from Hurricane Ida. This is one of two claims submitted and the second claim is still pending. As previously mentioned, the Township received \$300,000 grant money for the Paul Lemen Drive project. The Township received approximately \$12,000 from the 904 State Recycling grant. Representative Shusterman is holding office hours at the Township Building on the fourth Thursday of each month from 10:00 am to 1:00 pm. Residents can come meet with her staff for assistance with PennDOT issues, property tax/rent rebates, etc.

John Frye, Chief of Police asked if the Board had any questions on the monthly police report. He reviewed the Department training completed and currently scheduled. The Police Department Promotional Ceremony will be held on Wednesday, March 22nd at 5:30 pm in the Township meeting room.

Paul Boettinger, Township Engineer provided an update on Paul Lemen Drive. A site inspection was completed on February 28th to review the project and the items to be completed.

Evan Taylor, Fire Chief - Valley Forge Volunteer Fire Company reported they had 18 fire calls and 213 EMS calls for the month of February. Easter Egg Hunt is on April 1st.

Additional Business

Discussion on Agenda items for upcoming Workshop Meeting(s)

There will be no Workshop Meeting in March.

Announcements

None.

Public Comment

George Sillup – asked if there was an update on the proposed development of Sedgley Farms. Ms. Getz said this will be on the Planning Commission agenda for March 15th. He congratulated Chief Frye and the Police Department on accreditation.

Sue Arenschiold – commented on the Township’s website.

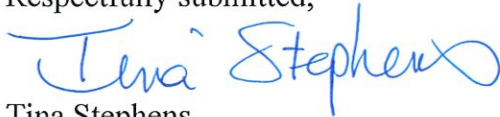
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Adjourn

There being no further business before the Board, the public meeting was adjourned at 8:07 PM. Upon **motion** by Supervisor Majewski, seconded by Supervisor Donovan and unanimously passed.

Respectfully submitted,



Tina Stephens
Township Secretary